

UF CEMP Support Group Annex: Health Group

I. Emergency Operations Team (EOT) Departments

- Health Affairs
- Student Health Care Center
- UF Health Shands Hospital

II. Introduction

A. Purpose

This Support Group Annex further details key functions and expands upon the responsibilities and actions of the Health Group and associated departments described in the University of Florida (UF) Comprehensive Emergency Management Plan (CEMP) Base Plan.

B. Scope

This Annex will be utilized during emergency operations in conjunction with the CEMP Base Plan and carried out by the departments specified above. It applies to the entire university enterprise.

III. Concept of Operations

The Emergency Operations Team (EOT) is charged with cooperatively addressing imminent threats and hazards, supporting incident command or on-scene personnel during complex incidents, and staffing the University Emergency Operations Center (EOC) when activated. The Team will exchange and consolidate information, support institutional decision making, and coordinate resources. Within the EOT structure, the Health Group has broad authority to address issues affecting the health of the university community. Their area of responsibility will include and expand upon their standard university roles and will require coordination with internal and external stakeholders.

IV. Organization

The university's emergency management structure is fully detailed in the CEMP Base Plan. The Emergency Operations Team (EOT) is comprised of eight Support Groups primarily composed of representatives from identified university departments. These groups are organized around key functions to facilitate information and resources, and coordinate actions within these shared areas to manage unified operations for the university. The groups do not have designated leaders, and representatives report to the EOC Director and University Administrator for their EOT roles.

Each designated department or partner is responsible for assigning primary and alternate representatives to the EOT. Those representatives will actively participate in planning, trainings, exercises, communications, EOC activations, after-action reviews, and other EOT activities. Additionally, these departments are responsible for developing and maintaining any internal plans, procedures, and guidance documents needed in order to carry out their assigned responsibilities.

V. Assignment of Responsibilities

Upon activation, the Health Group is responsible for addressing the health impacts to the university community through tasks including, but not limited to the following:

- 1) Staff and support the Health Group and Emergency Operations Team (EOT) when activated by the University Administrator, EOC Director, or their designees – All listed departments**
 - Staff the EOC when activated, including the potential for 24/7 operations.
 - Fulfill requests and mission tasking for support group issues and resources.
 - Provide updates to the EOT throughout the activation.
 - Maintain records of decisions and activities throughout the emergency.
 - Document expenses related to the emergency for FEMA reimbursement.
 - Plan for and implement demobilization procedures for activated resources.

- 2) Facilitate outreach and education for the university community regarding health-related aspects of an emergency – Student Health Care Center**
 - Provide information for the university community regarding actual or potential health impacts, both short- and long-term, associated with the emergency.
 - Collaborate with state and county health officials regarding messaging.

- 3) Provide information and guidance during public health emergencies, with the Student Health Care Center (SHCC) Director serving as the university’s internal lead public health official in collaboration with overall UF Health guidance – Student Health Care Center**
 - Monitor for public health concerns that could impact the university community or operations.
 - Collaborate with UF Health as well as state and county health officials regarding the prevention and response actions.
 - Provide briefings and recommendations to the Emergency Operations Team (EOT) and Policy Group.
 - Conduct outreach and education for the university community.
 - Detail key advice, such as mitigation measures, symptom recognition, and isolation procedures, for the university community.
 - Coordinate epidemiological efforts with appropriate stakeholders for the university community.

- 4) Provide increased health services and resources for UF students – Student Health Care Center**
 - Extend Student Health Care Center programs, hours, and staffing in support of the emergency. Communicate extended services and support available to the university community.
 - Coordinate with UF Health and other medical providers regarding emergency operations and support to students.

- 5) Support university shelters with medical staffing – Student Health Care Center**
 - Staff each shelter with a minimum of two medical professionals. One of those medical professionals will be a Registered Nurse (RN), at minimum.
 - Coordinate with the Gator Emergency Medical Response Unit (GEMRU) to provide supplemental medical staffing to shelters.

- Develop and implement an appropriate staffing plan based on the situation and projected duration of the emergency. (Prepare for the potential for child and adult guests)
 - Stock and deploy appropriate medical supplies for shelter medical operations.
- 6) Coordinate emergency public health actions such as testing, mass vaccination clinics, Point of Dispensing (POD) sites, and alternate medical treatment sites for the university community, in collaboration with UF Health – *Student Health Care Center***
- Implement appropriate health response measures to the emergency.
 - Align emergency operations with UF Health as well as state and county health officials.
 - Collaborate with UF Health on management, staffing, and operations of testing, vaccination, dispensing, treatment, and other medical services for the university community.
- 7) Liaise with Health Affairs and UF Health locations throughout the state – *Health Affairs***
- Provide updates and briefings to key contacts at Health Affairs and UF Health locations regarding current and planned university operations and actions.
 - Serve as the point of contact to receive and collate status of Health Affairs and UF Health locations.
 - Facilitate information resource requests to and from Health Affairs and UF Health locations.
- 8) Augment emergency medical and health operations in support of the university, including the Student Health Care Center (SHCC) and Counseling and Wellness Center (CWC) – *Health Affairs***
- Coordinate with Health Affairs colleges to augment medical, counseling, public health, veterinary, and other staffing for university operations.
 - Facilitate state and local requests for Health Affairs resources, including designated emergency response teams, subject matter experts, laboratory support, and other assets.
- 9) Support university emergency operations – *UF Health Shands Hospital***
- Provide updates on hospital and clinical operations, including cancelation of appointments or procedures, demand for services, surge capacity, occupancy rate, operational concerns, and emergency activation status.
 - Coordinate with student and employee groups regarding information on UF affiliates evaluated or treated by UF Health.
 - Collaborate on family assistance and reunification efforts for UF affiliates at UF Health locations.
 - Coordinate with Health Affairs on overlapping issues impacting hospital and/or university emergency operations.